

# GOLDEN BAGGERS CONSTITUTION

**Name** The group's name is Golden Baggers (formally Edible Golden Lane)

## **The purposes of the group are: -**

To create the opportunity for **the growing of fruit and vegetables** for the residents of Golden Lane Estate.

To provide a designated, well-managed and safe site on the Estate for the purpose of **communal food growing**

To encourage collaboration so that members learn from one another to extend their expertise in growing food.

To promote the benefits of the project Estate wide, through open days and an active programme of events.

to the sense of well-being and quality of life for residents of the Golden Lane Estate.

## **Carrying out the purposes**

In order to carry out the purposes, the Committee has the power to: -

1. Raise funds, receive grants and donations
2. Buy materials, equipment and services for purposes of growing food
3. Co-operate with and support other groups with similar purposes
4. Managing the day-to-day function of the allotments

## **Membership**

The Committee may admit to membership any resident of Golden Lane Estate who supports the purposes of the group. People who wish to become a member should apply to the Committee and should pay the annual subscription at the appropriate rate or rates as shall be determined by the Committee, payable on a predetermined date to be agreed at the AGM. (Membership lasts for 1 year and may be renewed). The Committee will keep an up to date membership list. Members shall agree to abide by **the Health and Safety policy, the Terms and Conditions and the Code of Conduct**. A waiting list for membership will be maintained with membership granted in line with application date.

## **Annual General Meeting – AGM**

1. The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda.
2. A quorum of members must be present at the AGM.
3. A quorum is 8 members (out of 42)
4. The Committee shall present the annual report and accounts.
5. Any member may put themselves forward for election as Committee members at the AGM.
6. Every member has one vote.
7. Members shall elect between 3 and 10 members to the Committee. They will retire at the next AGM and may stand for re-election.

## **Committee**

1. The Committee shall hold at least 3 meetings each year. They will elect a Chair, Treasurer and Secretary at their first meeting.
2. At least 3 Committee members must be at a committee meeting to be able to take decisions. Action Notes shall be kept for every meeting.
3. The Committee must keep accounts; any member on request may view these.

## **Money**

1. Funds must be held in the group's bank account. All cheques must be signed by the treasurer
2. Funds cannot be used to pay Committee members except to refund legitimate expenses, for which receipts must be provided.
3. Funds and property must only be used for the purposes of the group.
4. Purchases should be discussed and approved in advance by the Committee.

## **Special General Meetings**

Special General Meetings may be called by the Committee for the following reasons. All members must be given 14 days notice and told what change is proposed.

1. **Changing the Constitution** – The constitution may be changed by a two-thirds majority of members present and voting at a Special General Meeting.
2. **Emergency Special General Meetings** – to allow the members to decide on important issues

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3. **Winding up** - the group may be discontinued by a two-thirds majority of members present and voting at a Special General Meeting. Any money or property remaining after payment of debts must be given to a group with similar (charitable) purposes.